

January 11, 2016

Minutes

Durant Road Elementary PTA Minutes

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The meeting was called to order at 6:30 PM by Nancy Tan.

In Attendance:

Stacey Fenton

Nancy Tan

Collette Meador

Leigh Gipple

Kyra Walgos

Tracy Vander Meer

Theresa Dew

Cathy Bentlage

Jennifer Smith

Janet Kehoe

Actions:

- ✓ **Nancy Tan:** Find out how much Book Fair money Ms. Hinton will spend on purchasing books from Scholastic for the Media Center.
- ✓ **Nancy Tan:** Help find community leaders to read to children for Read Across America event.
- ✓ **Ms. Kehoe:** Remind the teachers the deadline for teacher provisions is 2/29.
- ✓ **Donna Kuni and Nancy Tan:** Reach out to room parents one on one about joining the PTA Board.
- ✓ **Stacey Fenton:** Meet with Devorah about setting up online PTA payments.

Approval of Minutes:

- November minutes approved.

Principal Update:

- **School Improvement Plan:** The Administration is currently working on the school improvement plan for 2016-2018.
- **Read Across America:** It's a reading event that takes place on - 3/2 Doctor Suisse's Birthday. Ms. Kehoe is gathering local leaders to come into the school to read to the kids during school hours.
- **Guest Author (Media Center):** Ms. Hinton has a guest author scheduled for 2/15.
- **Curriculum Nights:** The school is now videotaping events to get the info to the parents who can't attend in person.

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Financial Update:

- **Boosterthon:** Small online donations are still coming in.
 - The PTA used some of the the surplus money purchasing the following:
 - \$700 on recess equipment for the home rooms
 - \$600 Ident-a-kid sign in at the front office
- **Teacher Provisions:** The deadline for the teachers to claim the \$3K remaining in the fund is 2/29.
 - Unused funds will move into the teacher mini-grant fund.
- **Harris Teeter:** Received a \$300 check.
- **Square 1 Art:** Made a \$1104 profit. This is down from last year.
- **Book Fair:** Made \$2,435 in cash (more if the money is spend on Scholastic books for the library).
- **Sales Tax Refund:** Devorah received \$2K check for submitting receipts on purchases that should have been tax free.
- **\$8.5K for Literacy Support:** The decision on how to spend this money needs to be made. Ms. Kehoe will do some brainstorming. If we are going to change the way we spend this money, we need to present the new plan for approval at the February General PTA Meeting.
- **Sprint Grant:** Received a \$250 grant from Sprint for employee volunteer hours in 2015.
- **Corporate matching:** Received approximately \$600 in matching gifts from Boosterthon pledges.

International Night:

- Thursday, February 11th – 6-8PM
- This event is for 3-5 graders and their families.
- Performers include: Durant Choirs, 5th grade African Drum performance, 3rd grade dance, Ms. Kehoe is trying to get Native American dancers.
- This event will have the same format as last year with tables set up by continent. Families will be encouraged to bring artifacts from their heritage.
 - Room parents will help organize a lesson in their classrooms about their culture.
- There will be four food trucks. One of which will be a dessert truck.
 - The trucks will donate 20% of their profits to the school.
- The International Parade will be held at 9:00 AM on 2/11.
- There will be additional parking at the Open Door Church on the night of the event.
- Donna went out a Sign Up Genius for high school volunteers.

Math Night:

- Families will attend grade level specific math related presentations in the classrooms.
- There will be math games in the gym.
- Marcos will sell pizza by the slice.
- The event will be videotaped for parents who cannot attend in person.

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Art Night:

- Need to source the frames.

PTA Committees Updates

Nominating Committee:

- Finding candidates for next year's PTA Board.

PTA Membership:

- We have a total of 261 members.
 - 185 family members
 - 76 faculty members
 - 14 shy of our goal

Cultural Arts:

- **Theater Production:** A free theater production called Space Conservation will be held during school hours on 2/19 & 3/11.

Carnival Date:

- 4/22 and 4/29 as the rain date.
- The Carnival Committee will start ramping up carnival planning.

Family Reading Night:

- This is an event for K-2nd graders.
- Students read to a dog.
- Local leaders read books to the students.
- The children will receive goodie bags. These were purchased with the help of donors. The donors will be at the school the night of the event to hand out the goodie bags.

Teacher Appreciation:

- Need to send out the flyer to parents for teacher appreciation donations.

Spirit Night:

- Skating Night conflicts with Family Reading Night – will reschedule.